

CS Form No. 9

Series of 2017


file

Electronic copy to be submitted to the
CSC FO
must be in MS Excel format

Republic of the Philippines
CITY OF BACOR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of City Government of Bacoor in the CSC website:


LANI MERCADO-REVILLA
City Mayor
(Head of Agency)

Date: MAR 20 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide IV (Budgeting Aide)	258	4	152,088.00	Completion of two years studies in college	None required	None required	CS Subprofessional		Office of the City Budget Officer
2	Administrative Aide IV (Budgeting Aide)	259	4	152,088.00	Completion of two years studies in college	None required	None required	CS Subprofessional		Office of the City Budget Officer

APR 06 2018

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier their application to:

NATIVIDAD LUDWIG I. OPLE
City Government Department Head I
Human Resources Development and Management
Department
Bacoor Government Center, Brgy. Bayanan
Bacoor Blvd, City of Bacoor, Cavite

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.